 **CREW TRAVEL- MANIFEST - Instructions and General Information**

**ALL Clients –** this Crew Manifest is also your taxi order form. Standard fares will apply. If you do not want or need TMM to send a taxi, just let us know, but still send in the document.

**Abbreviations –** Beef Island Airport (EIS), St Thomas Charlotte Amalie Airport (STT), Road Town Fast Ferry (RTFF)

**Public Ferry Schedules to and from St Thomas – Tortola. You want to depart from Charlotte Amalie (CA) and arrive Road Town (RT).**

1. **Road Town Fast Ferry (RTFF)** <https://www.roadtownfastferry.com/index.html> (SCROLL DOWN TO SEE SCHEDULE)
2. **Smith’s Ferry** <https://www.bviferryservices.com/index.php/schedules>
3. **Native Son** <http://www.nativesonferry.com/schedule>

**St Thomas Clients –** Private water taxi services are available if you are arriving late or prefer VIP service. Water taxis from any of the companies below will take you from Red Hook, St. Thomas, to BVI customs, then to your final destination. Contact any or all below for pricing and reservations. TripAdvisor and other reviews can be found online.

1. **SeaHorse Land and Water Taxi** | 1-883 -340 – 0340 (Toll Free US) | 0800 060 8755 (Toll Free UK) [info@seahorsevi.com](mailto:info@seahorsevi.com)

[www.seahorsevi.com](http://www.seahorsevi.com)

1. **Ocean Dreams** | 284-345-1242 (calls only) |340-998-6720 (calls, text, WhatsApp) | Shelby Christopher

[info@oceandreamswatertaxi.com](mailto:info@oceandreamswatertaxi.com)

1. **Dolphin Water Taxi & Shuttle** | 1-340-774-2628 | Rui Costa, Operations Manager

[www.dolphinshuttle.com](http://www.dolphinshuttle.com)

1. **Foxy’s Charters**, Great Harbor, Jost Van Dyke | 1-284-441-1905 |

[www.foxyscharters.com](http://www.foxyscharters.com)

**We recommend you pre-purchase ferry tickets especially if you are a large group and/or arriving on a weekend.**

**Fax or Scan your completed form to** [**karen@sailtmm.com**](mailto:karen@sailtmm.com)**;** [**didi@sailtmm.com**](mailto:didi@sailtmm.com)**, or 1-262-248-1619 (FAX)**

 **CREW MANIFEST – ARRIVALS Page 2 of 3 Your Name/Booking #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Crew Member**  **Name** | **AGE** | **Date of**  **Arrival** | **Arrival into EIS**  **Tortola**  **Beef Island Airport**  **Airline/flight #?** | **Flight Arrival Time**  **IF Arriving EIS,**  **STOP HERE**  **What time?** | **Arrival Time STT**  **St. Thomas**  **Cyril King Airport**  **Arrival Time**  **Continue to Public Ferry-->** | **Arriving by which ferry**  **and when?**  **RTFF – (BEST)\***  **Smith’s/Native Son**  **Private** | **To Where?**  **TMM Marina?**  **Hotel?**  **(specify)** | **Arriving West End or Other Location?**  **(specify details)** |
| E.G. Andrew Anchors | 42 | 06/05/17 | Cape Air 445 | 4:20pm | n/a | n/a | Maria’s by the Sea | n/a |
| E.G. Sally Sails | 58 | 06/06/17 | n/a | n/a | AA 2:38pm | RTFF – 5:05pm | Sleepaboard  “Kokomo IV” |  |
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**based on this form, we will arrange for our TMM taxi driver to meet you and deliver you to your yacht or hotel.**

**Standard Island fares are the responsibility of the charter guests and payable directly to your driver.**

\*The most popular ARRIVAL ferry is the [**Road Town Fast Ferry**](https://www.roadtownfastferry.com/index.html), departing Charlotte Amalie at **4:15pm**, arriving Road Town **5:05pm**.

 **CREW MANIFEST - DEPARTURES PAGE 3 of 3**

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| --- | --- | --- | --- | --- | --- | --- |
| **Crew Member**  **Name** | **AGE** | **Date of**  **Departure** | **Departure from EIS**  **Airline/flight #?** | **Departure Time**  **From EIS** | **Departure Time**  **Out of STT** | **Departing**  **RTFF – (BEST)\*\***  **Smith’s**  **Native Son** |
| E.G. Andrew Anchors | 42 | 06/16/17 | Cape Air 445 | 4:20pm | n/a | n/a |
| E.G. Sally Sails | 58 | 06/16/17 | n/a | n/a | AA 1:30pm | RTFF – 10:00am |
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\*\*The most popular DEPARTURE ferry is the [**Road Town Fast Ferry**](https://www.roadtownfastferry.com/index.html), departing Road Town at **10:00am**, arriving Charlotte Amalie **10:50am.**